



# THE BANK OF PUNJAB

## PROCUREMENT / SUPPLY OF TONERS & RIBBONS

Technical and financial bids on the “Single Stage-Two Envelope Bidding Process” are invited from well-reputed organizations/companies for the Procurement/Supply of Toners & Ribbons as per the following details: -

1. Bid documents are immediately available at E-Pads portal (<https://punjab.eprocure.gov.pk/>) and the PPRA website after this publication and may be obtained/downloaded free of cost.
2. Bids will be Uploaded/Submitted on E-Pads Portal till **24-01-2025** (11:00 am). Technical Bids will be opened by a Committee on the same day i.e. **24-01-2025** at 11:30 am, in the presence of bidders or their authorized representatives who wish to attend the bid opening process.
3. Financial Bids of only technically qualified bidders shall be opened on a date/time to be announced subsequently.
4. Bids shall be Uploaded/Submitted through E-Pads Portal only.
5. The bid security minimum 2% of the estimated cost must be submitted to Head CPD before submission time in the form of Call Deposit Receipt (CDR)/UC in favor of The Bank of Punjab. While copy is to be uploaded on E-Pads as a part of Technical Bids.
6. Prices must be quoted inclusive of all applicable taxes and delivery charges.
7. Valid NTN and GST Registration Certificates are required with the bids.
8. This Tender Notice is uploaded on website of PPRA ([www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk)), BOP ([www.bop.com.pk](http://www.bop.com.pk)) and E-Pads portal (<https://punjab.eprocure.gov.pk/>).
9. The Bank will not be responsible for any cost incurred in the submission of documents.

### Head Centralized Procurement

The Bank of Punjab, 1st Floor, Head Office BOP Tower, 10-B, Block E/II,  
Main Boulevard, Gulberg III, Lahore.

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